

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:04 p.m. – January 4, 2016
West Orange High School
51 Conforti Avenue

Reorganization Meeting Minutes

I. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair; and
- Announce the results of the Annual School Election of November 3, 2015 (Att. #1)

Mr. Calavano, Board Secretary, announced the results of the November 3, 2015 election.

- Swear in the new/incumbent Board members

Judge Glenn A. Grant, J.A.D. swore in incumbent Board Member Ronald Charles and new Board Member Irving Schwarzbaum.

- Roll call of the Members and Pledge of Allegiance

Present: Mrs. Lab, Mr. Robertson, Mrs. Mordecai, Mr. Charles, Mr. Schwarzbaum

- Announce the notice of the meeting:
 - That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 6, 2015.
 - That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - That said notice was posted in the lobby of the Administration Building of the Board of Education.

- B. Election of President, following which the President will assume the Chair.

Ronald Charles nominated Laura Lab for President of the Board of Education.
 Laura Lab for President of the Board of Education - VOTE: 5-0 (RC)

- C. Election of Vice President

Ronald Charles nominated Mark Robertson for Vice President of the Board of Education.
 Mark Robertson for Vice President of the Board of Education - VOTE: 5-0 (RC)

- D. Designation of Positions - The following positions are filled by the person(s) or firm names:

Business Administrator/Board Secretary	John Calavano
Treasurer of School Monies	Joseph Antonucci
Board Attorney	Stephen J. Christiano

Attendance Officers	Michael Zarro, David Zawacki, Gerard Drappi
Health Benefits Insurance Broker	Scirocco Group
Property/Casualty Insurance Broker	Balken Risk Management
School Physician	ProCare Medical Associates LLC
Anti-Bullying Coordinator	Cheryl Butler
504 Officer	Cheryl Butler
Substance Assistance Coordinator	Cheryl Butler
Right-to-Know Officer	Robert Csigi
AHERA Representative (Asbestos Hazard Emergency Response Act)	Robert Csigi
Integrated Pest Management Coordinator	Robert Csigi
Indoor Air Quality Coordinator	Robert Csigi
Chemical Hygiene Officer	Robert Csigi
Public Agency Compliance Officer	John Calavano
Affirmative Action Officer for Curriculum and Instruction	Donna Rando
Affirmative Action Officer for Personnel	Barbara Walls
Qualified Purchasing Agent	John Calavano
Custodian of Records	John Calavano
District Liaison to DCP&P (Division of Child Protection and Permanency)	Constance Salimbeno
District Homeless Liaison	Cheryl Butler
Labor, Contract and Construction Counsel	Cleary Giacobbe Alfieri Jacobs LLC
Employment Practices Attorney	Gordon & Rees LLP
Insurance Coverage Attorney	Eugene Killian
Bond Counsel	McManimon & Scotland LLC
Americans with Disabilities Act Coordinator	Constance Salimbeno
Title IX Coordinator	Barbara Walls
Claims Auditor	John Calavano
Financial Advisor	Phoenix Advisors

MOTION: Mrs. Mordecai**SECOND:** Mr. Robertson**VOTE:** 5-0 (RC)

- E. Appoint Jeffrey Rutzky, Superintendent of Schools, to submit all federal, state, and local grants of behalf of the West Orange Board of Education.

MOTION: Mr. Schwarzbaum**SECOND:** Mrs. Mordecai**VOTE:** 5-0 (RC)

F. Board Designations:

Association/Committee	Delegate(s)/Chairperson(s)	Alternate
NJ School Boards Association	Mr. Robertson	Mr. Schwarzbaum
Essex County School Boards Association	Mrs. Mordecai	Mrs. Lab
Legislative Chairpersons	Mrs. Lab	Mr. Robertson
Negotiations Committee	Mrs. Lab/Mr. Charles	
Policy Chairperson	Mrs. Lab	Mr. Charles
Board/Township Liaison	Mrs. Mordecai/Mr. Schwarzbaum	
Public Relations Committee	Mrs. Mordecai	Mr. Robertson

MOTION: Mr. Robertson**SECOND:** Mr. Charles**VOTE:** 5-0 (RC)

G. Designation depositories for school funds - PNC Bank, TD Bank and Garden State Community Bank:

Bank	Account Name	Authorized Signature	Required
PNC	Buildings and Grounds Department Petty Cash	Director of Buildings and Grounds Secretary to Director SBA/BS	2
PNC	Central Office Petty Cash	Superintendent SBA/BS	2
PNC	Edison School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Food Services	Superintendent SBA/BS	2
PNC	General Checking Account	Superintendent Treasurer Board President SBA/BS	3
PNC	Gregory School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Hazel School Activity Account	Principal School Secretary SBA/BS	2
PNC	Inservco - Worker's Compensation	Superintendent Treasurer SBA/BS	2

PNC	Liability Reserve	Superintendent SBA/BS	2
PNC	Liberty Athletic Account	Principal Assistant Principal Principal's Secretary SBA/BS	2
TD Bank	Liberty School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Loss Stabilization	Superintendent SBA/BS	2
PNC	Mt. Pleasant School Activity Account	Principal School Secretary SBA/BS	2
PNC	Payroll Account	Superintendent Treasurer SBA/BS	1
PNC	Payroll Agency Account	Superintendent Treasurer SBA/BS	2
PNC	Pleasantdale School Activity Account	Principal School Secretary SBA/BS	2
PNC	Redwood School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Roosevelt Athletic Account	Principal Assistant Principal Principal's Secretary SBA/BS	2
PNC	Roosevelt School	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Roosevelt School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	St. Cloud Environmental Club	Principal School Secretary SBA/BS	2
PNC	St. Cloud School Activity Account	Principal School Secretary SBA/BS	2
PNC	SUI Account	Superintendent Treasurer SBA/BS	2

PNC	Washington School Activity Account	Principal School Secretary SBA/BS	2
PNC	WOHS Athletic Fund	Principal Athletic Director Secretary to Athletic Director	2
Garden State Community	WOHS Student Activity	Principal Assistant Principal School Secretary SBA/BS	2

MOTION: Mr. Schwarzbaum **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

- H. **WHEREAS:** There has been a need to establish petty cash funds for the purpose of making immediate payments of comparatively small amounts as per Board policy; and
WHEREAS: The State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13 and Policy 3451.00 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds; and therefore be it
RESOLVED: That the Board authorizes the establishment of the following petty cash funds in the amounts indicated below:

Location	Account Amount	Maximum Single Expenditure
Buildings and Grounds Depart.	\$1,000	\$100
Central Office	\$4,000	\$500

MOTION: Mr. Robertson **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

- I. Designate West Orange Chronicle and the Star-Ledger as the official newspapers.

MOTION: Mr. Schwarzbaum **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

- J. Readopt existing Bylaws, Policies, and Administrative Procedures.

MOTION: Mr. Charles **SECOND:** Mr. Schwarzbaum **VOTE:** 5-0 (RC)

- K. Designate meeting dates for regular business meetings of the Board of Education (Att. #2)

MOTION: Mr. Schwarzbaum **SECOND:** Mr. Robertson **VOTE:** 5-0 (RC)

- L. Recommend approval of the chart of accounts. (Att. #3)

MOTION: Mr. Charles **SECOND:** Mr. Schwarzbaum **VOTE:** 5-0 (RC)

- M. Adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq. and West Orange Board of Education Bylaw 9271.00:

The Members of the Board of Education recognize that they hold authority not as individuals but as Members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the District, the Board adopts this Code of Ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy-making, planning and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board Members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board Members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Item M - Each Board Member read aloud two sub-categories of the Code of Ethics.

MOTION: Mr. Robertson **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

- N. Authorize the Secretary/Business Administrator to advertise for bids and competitive contracting and obtain quotes and proposals when the need arises.

MOTION: Mr. Charles **SECOND:** Mr. Schwarzbaum **VOTE:** 5-0 (RC)

- O. Designate Business Administrator, responsible for any and all Board of Education investments, and authorize Business Administrators and Treasurer of School Monies to make wire transfers amongst Board accounts as may be necessary, and in payment of debt service to JP Morgan Chase Bank for the Benefit of the Depository Trust Company, and The Bank of New York Mellon.

MOTION: Mr. Robertson **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

- P. Authorize the use of State Contracts.

WHEREAS: Title I8A: I8A-I0 provides that, "A board of education, without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services

entered into on behalf of the State by the Division of Purchase and Property"; and

WHEREAS: The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS: The Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

BE IT RESOLVED: That the Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

MOTION: Mr. Schwarzbaum **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

- Q. Authorize the Purchasing Agent to utilize Educational Data Services, Inc. contracts for services and materials.

MOTION: Mr. Robertson **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

- R. Authorize the Purchasing Agent to utilize the following agencies for services and materials:

- Middlesex Regional Educational Services Commission
- Hunterdon County Educational Services Commission
- Monmouth-Ocean Educational Services Commission

MOTION: Mr. Schwarzbaum **SECOND:** Mr. Robertson **VOTE:** 5-0 (RC)

- S. Authorize certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125.00:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by State Board of Education.

MOTION: Mr. Charles **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

- T. In compliance with statutes and rules of the State Board of Education, approve the adoption of all existing Board-approved programs and services, curriculum, school objectives and Comprehensive Equity Plan goals until and unless revised by the West Orange Board of Education.

MOTION: Mr. Robertson **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

II. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF December 9 and 16, 2015 (Att. #4)

MOTION: Mrs. Mordecai
ABSTAIN: Mr. Schwarzbaum

SECOND: Mr. Robertson

VOTE: 4-0-1 (RC)

III. SUPERINTENDENT/ BOARD REPORTS

Mr. Rutzky presented a plaque to Mr. Charles in recognition of his service as President of the Board of Education.

Mrs. DeMaio, on behalf of the Administrator's Association, welcomed Mr. Schwarzbaum to the Board of Education.

- A. Boys Soccer Team Recognition
- B. PARCC Results Presentation - Jeffrey Rutzky and Stephanie Diegmann
- C. Middle School Honors Program Update
- D. Strategic Planning Update - 1/26/16 (3rd meeting)
- E. HIB Update
- F. Extracurricular/Athletic Update

IV. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Katharine Macdonald	WOHS	Science	Resignation	2/12/16
Reesa Weingold	Liberty	School Psychologist	Resignation	2/16/16

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Alyson Guerriero	Mt. Pleasant	Paraprofessional	Resignation	1/15/16
Stephen Simon	WOHS	Gay Straight Alliance Advisor	Resignation	1/29/16

2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Bianca Bravo-Mulligan	WOHS	Social Studies	J.Devore	BA	2	\$51,862 to be prorated	1/4/16 - 6/30/16
Dennis Chae	Mt. Pleasant	School Psychologist Leave Replacement	Drost	MA	2	\$55,380 to be prorated	1/4/16 - 2/29/16
Kara Just	Roosevelt	English Language Arts Leave Replacement	Salomone	BA	2	\$51,862 to be prorated	1/4/16 - 6/30/16 amended
Mary Norcia	Edison	Science Long Term Substitute	Kornoelje	BA	2	\$259 per diem	1/11/16 - 3/4/16
Mary Schulze	Edison	Mathematics Extended Assignment Substitute	Andriola	N/A	N/A	\$200 per diem	12/9/15 - 1/7/16
Gail Sumpter	WOHS	Business Education Extended Assignment Substitute	Dunlap	N/A	N/A	\$180 per diem	1/4/16 - 1/15/16

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Ayodeji Adefolu	Pleasantdale	Paraprofessional	Chambers	BA	2	\$28,293 to be prorated	1/4/16 - 6/30/16
Elaine DelColle	Pleasantdale	Paraprofessional	Sapienza reassigned	Non-Degree	6	\$28,344 to be prorated	1/4/16 - 6/30/16
Hysen Myrtolli	Transportation	Part-time Bus Driver / Monitor	Williams	N/A	N/A	\$20.70 per hour	12/11/15 - 6/21/16 amended

- c. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Gail Bowsher	WOHS	Gay Straight Alliance	\$349	2/1/16 - 6/30/16
Simona Lieberman	WOHS	Gay Straight Alliance	\$349	2/1/16 - 6/30/16
Steven Zimmerman OOD	WOHS	Spring Musical: Rehearsal Pianist	\$1,435	2015-2016

- d. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Dave Joisil	WOHS	Wrestling: Assistant Coach	\$8,481	2015-2016

- e. Superintendent recommends approval to the Board of Education for the following other additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Diana Bolivar	Hazel	Homework Club	\$35 per hour as assigned	1/4/16 - 6/21/16

Maria DeMartinis	Roosevelt	Art Club Paraprofessional	\$23 per hour as assigned not to exceed 25.5 hours	12/1/15 - 6/15/16
Kim Greenwald	Hazel	Homework Club	\$35 per hour as assigned	1/4/16 - 6/21/16
Karen Lott	Hazel	Homework Club	\$35 per hour as assigned	1/4/16 - 6/21/16
Annemarie Torre	Hazel	Homework Club	\$35 per hour as assigned	1/4/16 - 6/21/16

- f. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2015-2016:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Mahasin Abdalmajied	Substitute	X	X	X	X		
Nadirah Apanah	Substitute	X	X				
Carolyn Chiaravalotti	N/A			X			
Cynthia Cunningham	N/A						X
Paulee Diogene	N/A						X
Cynthia Galate	Standard	X	X				
Danny Salazar	N/A						X
Jacqueline Sloane	Substitute	X	X				
Troy Smith	N/A						X
Hillary Teichman	Substitute	X	X	X	X		

3. Leave(s) of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leave(s) of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Amy Drost Medical	Mt. Pleasant School Psychologist	1/4/16 - 2/29/16 p.m. only	N/A	N/A	3/1/16
CherylAnn Dunlap Medical	WOHS Business Education	12/8/15 - 1/15/16 amended	N/A	N/A	1/19/16 amended
Valentina Gabrielle Family	Pleasantdale Grade 1	2/29/16 - 5/3/16 amended	5/4/16 - 6/30/16 amended	N/A	9/1/16
Mary Quiroz Medical	WOHS Supervisor of World Languages/ESL K-12	1/20/16 - 3/16/16	N/A	N/A	3/17/16
Aliki Salomone Family	Roosevelt English Language Arts	1/4/16 - 3/4/16 amended	3/7/16 - 6/30/16	N/A	9/1/16

- b. Superintendent recommends approval to the Board of Education for the following leave(s) of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Domenica Alessi-Obando Family	WOHS Paraprofessional	11/16/15 - 1/21/16 amended	1/22/16 - 3/24/16 amended	N/A	3/28/16
Doris Foster Medical	WOHS Greeter	12/2/15 - 12/23/15	N/A	N/A	1/4/16
Jean Medley Medical	Edison Administrative Assistant	11/25/15 - 1/1/16	N/A	N/A	1/4/16

4. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Jennifer Sudol Involuntary	Redwood	Paraprofessional	Mt. Pleasant	Paraprofessional	1/5/16

Personnel - Items 1 through 4

MOTION: Mr. Charles

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following field trip(s) for 2015-2016. (Att. #5)
2. Item pulled from agenda.
3. Item pulled from agenda.
4. Item pulled from agenda.
5. Item pulled from agenda.
6. Recommend approval/acceptance of Applications for School Business requests:

Name	Position	School	Conference	Dates	Amount	Funded
Darlene Berg	Mathematics K-5 Supervisor	Administration Building	Reasoning in Mathematics Monroe, NJ	1/14/16	\$233.08	Local
Arlene Brafman	Speech Therapist	Washington	Teaching Students with Comprehensive Problems Garwood, NJ	3/9/16	\$189.24	Local
Jennifer Brewer	Science Teacher	Edison	NGSS Classroom Practices Montclair, NJ	1/21/16	\$150.00	Local
Rodger Bryson	Band Teacher	Roosevelt	NJMEA Convention East Brunswick, NJ	2/18/16, 2/19/16	\$100.00 \$ 65.00	Local Teacher paid

Honorino Carrera	Spanish Teacher	WOHS	Writing Workshop and Development of Oral Proficiency in the School Context New York, NY	1/8/16, 1/9/16	\$120.00	Local
Honorino Carrera	Spanish Teacher	WOHS	Teaching Literature in AP Courses New York, NY	3/12/16, 3/19/16	\$120.00	Local
Karissa Carsten	Science Teacher	Edison	NGSS Classroom Practices Montclair, NJ	1/21/16	\$150.00	Local
Robert Csigi	Director of Building & Grounds	Administration Building	2016 NJ State Building & Grounds Conference Atlantic City, NJ	3/14/16-3/16/16	\$180.00	Local
Diana DaCosta	Technology Integration Specialist	Administration Building	2016 Annual NJ Educational Computing Cooperative Conference Montclair, NJ	1/13/16-1/15/16	\$331.86	Local
Michael Hanley	Operations Foreman	Administration Building	2016 NJ State Building & Grounds Conference Atlantic City, NJ	3/14/16-3/16/16	\$275.00	Local
Carlene Hernandez	CST	Edison	NJ Special Education Law Newark, NJ	2/24/16	\$365.33*	Local
Michelle Iftode	LDTC	WOHS	From Challenge to Success For Students with ADHD and SLD New Providence, NJ	2/10/16	\$144.61*	Local
Mary Maliszewski	Music Teacher	Gregory	2016 National American String Teachers Conference Tampa, FL	3/2/16-3/4/16	\$0	
Timothy Miskimon	Social Studies Teacher	WOHS	NJ Social Studies Supervisor Association Conference Monroe, NJ	1/15/16	\$0	
Fil Santiago	Director of Technology	Administration Building	Techspo 2016 (NJASA) Atlantic City, NJ	1/28/16-1/29/16	\$567.15	Local
Meredith Schwartz	Physical Education Teacher	Edison	2016 NJAHPERD Annual Convention Long Branch, NJ	2/21/16-2/22/16	\$150.00	Local
Jennifer Sissman	Reading Specialist	Hazel	Teaching Students With Comprehension Problems to Read Like Detectives Garfield, NJ	3/9/16	\$220.00	Title I Funds
Catherine Solino	Orchestra Teacher	Roosevelt	NJMEA Convention East Brunswick, NJ	2/18/16, 2/19/16	\$100.00 \$ 65.00	Local Teacher paid
Jennifer Studnicky	English Teacher	WOHS	Nancy Frey: Rigorous Reading: 5 Access Points for Teaching Complex Text and Other Comprehension Strategies New Brunswick, NJ	3/18/16	\$169.22	Local
Stephanie Suriano	Science Supervisor	WOHS	Round Table for Essex County Science Supervisors Nutley, NJ	1/21/16	\$0	

Margaret Theobald	Physical Education Teacher	Roosevelt	2016 NJAHPERD Annual Convention Long Branch, NJ	2/21/16-2/22/16	\$168.00	Local
Tynia Thomassie	Technology Integration Specialist	Administration Building	2016 Annual NJ Educational Computing Cooperative Conference Montclair, NJ	1/13/16-1/15/16	\$331.86	Local
Scott Tomlin	Music Teacher	Hazel	Arlington High School Guest Conductor Lagrangeville, NY	3/3/16, 3/4/16	\$28.21	Local
Annemarie Torre	Basic Skills Teacher	Hazel	Teaching Students With Comprehension Problems to Read Like Detectives Garfield, NJ	3/9/16	\$220.00	Title I Funds
Susan Wright	LDT	WOHS	From Challenge to Success For Students with ADHD and SLD New Providence, NJ	2/10/16	\$144.61*	Local

*Revised amount

Curriculum and Instruction - Items 1 and 6

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placement for the 2015-2016 School Year:

Student ID#	Placement	Start Date	Tuition	Budgeted/Unbudgeted
1105097	Mt. Carmel Guild Academy West Orange, NJ	12/16/15	\$31,920 \$280 per diem	Budgeted
1211028	Roselle Park Academy Roselle Park, NJ	1/4/16	\$41,920 (prorated)	Unbudgeted
2606022	Roselle Park Academy Roselle Park, NJ	1/4/16	\$41,920 (prorated)	Unbudgeted
2606005	Essex Campus Academy Fairfield, NJ	1/4/16	\$11,040.60 \$1,840.10 per month	Unbudgeted

2. Recommend approval for the following service providers for related services as per IEP for the 2015-2016 School Year:

Student ID#	Agency	Service	Rate	Not to Exceed	Budgeted/ Unbudgeted
1307129	Heidi Miller Speech Florham Park, NJ	Feeding Therapy	\$125 per session 1 x week	\$4,000	Budgeted
1404120	Heidi Miller Speech Florham Park, NJ	Feeding Therapy	\$125 per session 1 x week	\$4,000	Budgeted

247074	NJ Commission for the Blind & Visually Impaired Newark, NJ	Level 4 Services	\$1,360 per month	\$9,407.89	Unbudgeted
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b.) Business Office

1. Recommend approval of the 1/4/16 Bills List: (Att. #9)

Payroll/Benefits	\$ 1,539,899.90
Transportation	\$ 343,309.12
Tuition (Spec. Ed./Charter)	\$ 461,490.80
Instruction	\$ 124,876.75
Facilities	\$ 47,959.44
Grants	\$ 78,226.47
Food Service	\$ 285,450.72
Support Svcs/Co-Curricular/Athletics/Misc	\$ 93,285.18
	<u>\$ 2,974,498.38</u>

2. Recommend transfers within the 2015-2016 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	From Account	Description	Amount	To Account	Description	Amount
1	11-204-100-610	L.D. Prog. - Teacher Supplies	\$1,000.00	11-000-219-612	Spec. Serv. Exp - Supplies	\$5,000.00
	11-213-100-610	Res. Room Prog - Teacher Supplies	\$1,000.00			
	11-216-100-610	Pre-School Handi. FT - Supplies	\$3,000.00			
2	11-000-261-616	Maint.-School Facilities	\$70,000.00	11-000-261-424	Contr. Svcs. Building Repair	\$70,000.00
3	11-000-263-610	Grounds Supply	\$1,100.56	11-000-262-300	Prof. & Tech. Services	\$100.56
				11-000-262-890	Oper. & Maint. Misc.	\$1,000.00
4	11-000-270-420	Trans. Repairs	\$7,193.32	11-000-270-390	Trans. Prof. Svcs.	\$7,193.32

3. Secretary's Report - Acceptance and Certification - November 2015

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of November 2015, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #10)

4. Report of the Treasurer of School Monies - November 2015

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of November 2015, which report is in agreement with the Secretary's Report. (Att. #11)

5. Recommend acceptance of the following donation(s):

Donor	Recipient	Donation
Novartis, Suffern, NY	Gregory School	4 3-drawer file cabinets 2 drawer file cabinets 3 desks (small tables) 3 book cases 6 1-drawer file cabinets Supplies: staplers, folders, electric hole puncher, 2 small laminating machines, scissors, markers, etc. Total Estimated Value = \$1,000.00

Finance - Special Services Items 1 and 2, Business Office Items 1 through 5

MOTION: Mrs. Mordecai

SECOND: Mr. Charles

VOTE: 5-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending January 4, 2016.

MOTION: Mrs. Mordecai

SECOND: Mr. Schwarzbaum

VOTE: 5-0 (RC)

VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VII. NEXT BOARD MEETING to be held at 8:00 p.m. on January 19, 2016 at West Orange High School.

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 5-0 (VV)

VIII. PETITIONS AND HEARINGS OF CITIZENS

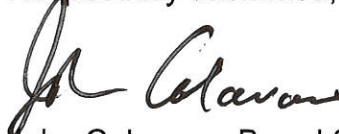
IX. ADJOURNMENT at 9:40 p.m.

MOTION: Mr. Robertson

SECOND: Mr. Charles

VOTE: 5-0 (VV)

Respectfully submitted,



John Calavano, Board Secretary